

County of Santa Cruz

PLANNING DEPARTMENT 701 OCEAN STREET, 4TH FLOOR, SANTA CRUZ, CA 95060 (831) 454-2580 FAX: (831) 454-2131 TDD: (831) 454-2123

Request for Planning Staff Services

Property Owner's Name:
Property Address:
Property APN:
Phone Number:
I hereby request (staff person's name) to perform the following service: (Please be very specific as to the service agreed upon during discussion with staff person.)
Based upon a discussion with the above named staff person, this service will take approximately hours at an hourly rate of \$ per hour. I understand that the cost for this service is \$ If this request requires a site visit to my property, I hereby give my permission for County staff to enter my property for the purpose of performing the service requested herein.
Instructions:

- 1. Talk with staff to obtain an estimate of time to perform the requested service and the hourly rate for that person.
- 2. Print this Request Form and complete the necessary information.
- Mail the completed Request Form along with a check for the amount of the estimate to:

Planning Department Cashier 701 Ocean Street, Room 400 Santa Cruz, CA 95060 Attn: Cashier

You will receive a phone call from the staff person to schedule the requested service. Upon completion, you will receive written documentation of the results of this service.